



CAREER OPPORTUNITY: ASSISTANT HEAD SQUASH PROFESSIONAL

The **Toronto Cricket Skating and Curling Club** is currently recruiting for an **Assistant Head Squash Professional** to provide teaching and coaching services to members of all ages, assist with the development and operation of squash programs, and to facilitate the growth and development of squash at the Club. This position will assist in providing leadership to the squash programs and delivering the opportunities for our members. The Assistant Head Squash Professional will report to the Head Squash Professional.

An Overview of Key Duties and Responsibilities

- Reviews previous programming and make improvements
- Teaches, coaches and trains junior players
- Accompanies and coaches junior club members to important tournaments
- Communicates with parents regarding program details
- Teaches and coaches adults and children from beginner through tournament levels, in both clinics and individual lessons
- Troubleshoots any complaints from members (e.g., about court conditions)
- Organize and run a minimum of 4 tournaments a year, including two in house junior tournaments and two Squash Ontario Sanctioned events
- Assists the Head Squash Professional with other major events held at the club
- Assists the Squash Committee and member volunteers with the organization and operation of tournaments and special events
- Administers all billing for club events and junior programs
- Runs successful squash summer camps
- Develops and monitors budgets for specific events (e.g., junior events, pro events)

Key Qualifications

- Completion of a Post-secondary education required, preferably in business management or marketing; Standard First Aid and CPR/AED certification required; NCCP Coaching Certification required.
- At least two (2) years of relevant experience in a similar role required – preferably in a private club setting
- Requires advanced skills in playing singles and doubles squash, extensive knowledge of coaching junior squash programs and creating fresh program content
- working level skills in Excel, Word and basic skills in PowerPoint, advanced skills in organizing events and tournaments, advanced level skills in responding to member complaints.
- Requires exceptional interpersonal skills and the ability to provide an advanced level of customer service and ability to collaborate with others. Member Service is important to us!

How to Apply:

If you feel that you are the ideal candidate, please email your resume and cover letter addressed to Robin Clarke, Head Squash Professional, at: rclarke@torontocricketclub.com with the subject: Assistant Head Squash Professional Application

While we appreciate your interest, only those candidates considered for the position will be contacted.

Toronto Cricket Skating & Curling Club is an equal opportunity employer and committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation during any stage of the recruitment process, please notify Human Resources and they will ensure the necessary steps are taken to accommodate your needs.