



## **CAREER OPPORTUNITY: ASSISTANT HEAD SQUASH PROFESSIONAL**

**About the Toronto Cricket Skating & Curling Club:** As a family-oriented private Club, our mission is to be a Great Club for our members by delivering exceptional experiences, inspired by our warm and welcoming culture. Our vision is to be the private athletic and social club of choice in Toronto. We value Sportsmanship and Camaraderie, Heritage and Respect, Excellence and Innovation, Wellness and Fun. Located in North Toronto, the Club consists of 4700 members, with a strong presence in both the local and international social and sporting community.

The Club requires an Assistant Head Squash Professional to provide teaching and coaching services to members, assist with the development and operation of squash programs, and to facilitate the growth and development of squash at the Club.

### **Key Responsibilities**

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#### **Organization and Operation of the Junior Squash Program**

- Reviews previous programming and make improvements
- Teaches, coaches and trains junior players
- Accompanies and coaches junior club members to important tournaments
- Communicates with parents regarding program details

#### **Teaching and Coaching**

- Coaches adults and children from beginner through advanced levels, in both clinics and individual lessons
- Troubleshoots any complaints from members (e.g., about court conditions)

#### **Organization of Club Events**

- Organize and run a minimum of 4 tournaments a year, including two in house junior tournaments and two Squash Ontario Sanctioned events
- Assists the Head Squash Professional with other major events held at the club
- Assists the Squash Committee and member volunteers with the organization and operation of tournaments and special events

#### **Other Responsibilities**

- Administers all billing for club events and junior programs
- Runs successful squash summer camps
- Develops and monitors budgets for specific events (e.g., junior events, pro events)

### **Qualifications**

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**Education/Certification:** Some post-secondary education required, preferably in business management or marketing; Standard First Aid and CPR/AED certification required; NCCP Coaching Certification required.

**Experience:** At least two years of relevant experience in a similar role required.

**Knowledge and Skills:** Requires advanced skills in playing singles and doubles squash, extensive knowledge of coaching junior squash programs and creating fresh program content, exceptional interpersonal skills; working level skills in Excel, Word and basic skills in PowerPoint, advanced skills in organizing events and tournaments, advanced level skills in responding to member complaints.

**Other Competencies:** Requires ability to provide an advanced level of customer service and ability to collaborate with others (teamwork).

**How to Apply:** If you feel that you are the ideal candidate, please email your resume and cover letter to Robin Clarke at: [rclarke@torontocricketclub.com](mailto:rclarke@torontocricketclub.com) with the subject: **Assistant Head Squash Professional Application**

**While we appreciate your interest, only those candidates considered for the position will be contacted.**

*Toronto Cricket Skating & Curling Club is an equal opportunity employer and committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation during any stage of the recruitment process, please notify Human Resources and they will ensure the necessary steps are taken to accommodate your needs.*