



CALL FOR NOMINATIONS TO VOLUNTEER ROLE OF VP FINANCE - BOARD OF DIRECTORS OF SQUASH CANADA

Term: December 2021 to June 2023

(Balance of 3 year term currently vacated)

DEADLINE – 28 November 2021, 11:59 pm EDT

Vice President Finance Role

The VP Finance serves on the Board of Directors of Squash Canada, and also chairs the organization's Finance & Audit Committee.

As a result of the resignation of the incumbent due to increased professional pressures at mid point of a 3-year term, Squash Canada is calling for nominations for candidates to fulfill the balance of the term (December 2021 to June 2023), to be followed by a Special Meeting of the Members to conduct an election process.

Eligibility Criteria

A nominee must meet all the below criteria:

- Be a resident of Canada for not less than three (3) years;
- Be 18 years of age or older, who has the power under law to contract;
- Has not been declared incapable by a court in Canada or in another country;
- Does not have the status of bankrupt;
- Satisfies the requirements of the Canadian Income Tax Act in relation to the eligibility to serve as a director of a registered charity;
- Be a member in good standing of their Provincial or Territorial Squash Association and that Association must be a member in good standing with Squash Canada;
- Is not subject to a disciplinary investigation or action by Squash Canada, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Squash Canada.

Desired Skills for Squash Canada Board of Directors

Potential candidates for the Board of Directors of Squash Canada should possess a high level of experience and capability in board oversight responsibilities, including specifically the areas of fundraising, finance, marketing, management, not for profit, communications and events. Potential candidates should possess some of the following skills:

- Senior Executive Leadership
- Sports - Athlete
- Sports - Coaching
- Sports – Management
- Knowledge of the Canadian Sport System
- Knowledge of the Sport of Squash and of Squash Canada Programming
- Human Resources
- Communication & Stakeholder Relations
- Financial Literacy

- Risk Management, Oversight
- International Sports or Business
- Strategic and Business Planning
- Corporate Governance
- Information Technology (digital/cyber)
- Sales and Marketing
- Not-for-profit Board Experience
- Corporate Board Experience
- Professional Accounting or Financial Designation
- Legal
- Innovation
- Revenue Generation
- Event Staging/Management
- Bidding & Hosting
- Government Advocacy & Lobbying
- International Relations and Diplomacy
- Professional Qualifications (MD, PhD, MBA, Sport science degree)

Given the nature of the VP Finance role, a strong financial background and or financial designation (i.e. CA, CMA, CPA) would be considered a definite asset.

Diversity, Equity and Inclusion

Squash Canada's [Diversity, Equity and Inclusion Policy](#) was approved and adopted 26 November 2020. The Board has given the Nominating Committee clear direction to make sure the Board reflects the objectives of this Policy.

Nomination Process

- Nominations must be received no later than **11:59 pm EDT on November 28, 2021** to the attention of Dan Wolfenden, Executive Director by email to: dan.wolfenden@squash.ca;
- The nomination must include all of the following information:
 - A completed Squash Canada Nomination Form, a copy of which can be found [HERE](#);
 - Support letter and verification of membership from a Provincial/Territorial Member;
 - A written letter of recommendation be provided by someone that has known the candidate for at least 5 years and can attest to their professional experience and skills.

If prospective candidates have any questions or wish to discuss the Call for Nominations, they may contact any of the following Squash Canada Nominating Committee members:

Dennis Bishop, Chair dbishop@aei.ca

Carol Stewart, Board Member carolmstewart63@gmail.com

Spider Jones, Provincial/Territorial Squash Association Representative spider@sportnorth.com

Natasha Doucas, Provincial/Territorial Squash Association Representative natasha.doucas@gmail.com

Dan Wolfenden, Executive Director (ex-officio) dan.wolfenden@squash.ca